

**M I N U T E S**

REGULAR COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, DECEMBER 9, 2025  
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:00 P.M. THE INVOCATION WAS GIVEN BY MAYOR PENNY. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, MARK MCALEES, LYNDA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, FINANCE DIRECTOR HEATHER GUADAGNOLI, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

**REPORTS**

Commissioner Neidinger spoke regarding Finance Department activities including fiscal year 2025 financial reports, audit procedures, ad valorem distributions, and City financial reports.

Commissioner McAlees reported on Community Improvement Department activities including local business tax receipts and permitting activity. He announced that the City received a draft Community Rating System (CRS) report showing improvement from Class 8 to Class 7, which will reduce residents' flood insurance if approved.

Commissioner Thompson spoke regarding holiday fire safety on behalf of the Public Safety Department.

Vice Mayor Reid spoke regarding best practices for stormwater pollution prevention on behalf of the Public Works Department.

Mayor Penny reported on Administration Department activities including Holiday events and upcoming holiday closures. He announced that as the only candidate to qualify for the March 2026 election he has been re-elected unopposed and will be sworn in for a new term in March.

**PEOPLE'S FORUM**

NONE

**AGENDA COMMENT**

NONE

**DISCUSSION ITEMS**

**PUBLIC HEARING**

1. ORDINANCE NO. 2025-06 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY INCREASING APPROPRIATIONS FOR HURRICANE HELENE AND MILTON STORM DAMAGE COSTS ESTIMATED AT \$1,705,355 FOR ALL FUNDS; BY INCREASING REVENUES RECEIVED FROM FLOOD INSURANCE POLICIES TOTALING \$764,200, BY REMOVING \$9,500 IN BUDGETED REVENUE FOR HIBISCUS HALL RENTAL INCOME DUE TO CLOSING OF HALL FROM STORM DAMAGE; BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$138,090 FOR EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; BY ADJUSTING SEWER FUND FEES AND PROCESSING COSTS TO REFLECT REDUCED ACTIVITY DUE TO HURRICANES; AND BY DECREASING APPROPRIATIONS CAPITAL IMPROVEMENTS - PAVING BY \$190,000 TO REFLECT UNUSED FUNDS; PROVIDING FOR AN EFFECTIVE DATE - SECOND AND FINAL READING.

City Attorney Gray read Ordinance No. 2025-06 by title and approved it as to form and content.

Mayor Penny opened the public hearing at 7:12 p.m. There being no public comment, Mayor Penny closed the public hearing at 7:12 p.m.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER MCALEES, TO PASS AND ADOPT ORDINANCE NO. 2025-06 ON SECOND AND FINAL READING.

VOTE:	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

2. ORDINANCE NO. 2025-07 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ARTICLE III, CHAPTER 180, FIRE

REGULAR COMMISSION MEETING  
TUESDAY, DECEMBER 9, 2025 - 7:00 P.M.

FIGHTERS' PENSION FUND ASSESSMENT, SECTION 9 - FIRE FIGHTERS' RETIREMENT SYSTEM, SUBSECTION (F)(1), (F)(3) AND SUBSECTION (I)(1); PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE - SECOND AND FINAL READING.

City Attorney Gray read Ordinance No. 2025-07 by title and approved it as to form and content.

Mayor Penny opened the public hearing at 7:14 p.m. There being no public comment, Mayor Penny closed the public hearing at 7:14 p.m.

MOTION WAS MADE BY COMMISSIONER NEIDINGER, SECONDED BY VICE MAYOR REID, TO PASS AND ADOPT ORDINANCE NO. 2025-07 ON SECOND AND FINAL READING.

VOTE:	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

**UNFINISHED BUSINESS**

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NONE

**CONSENT AGENDA**

3. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF NOVEMBER 2025 ON FILE IN CITY CLERK'S OFFICE  
AGENDA MEETING, NOVEMBER 4, 2025; ADMINISTRATIVE WORKSHOP, NOVEMBER 4, 2025; AND REGULAR COMMISSION MEETING, NOVEMBER 10, 2025.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER THOMPSON, TO PASS THE ENTIRE CONSENT AGENDA.

**UNANIMOUS APPROVAL BY ACCLAMATION**

**NEW BUSINESS**

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NONE

REGULAR COMMISSION MEETING  
TUESDAY, DECEMBER 9, 2025 - 7:00 P.M.

There being no further discussion, the meeting was adjourned at  
7:16 p.m.

*Arthur Penny*

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Arthur Penny, Mayor

ATTEST:

*Carley Lewis*

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Carley Lewis, City Clerk  
12-09.25r

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE.**